



## East Midlands Units Wakeboard and Water Ski Club



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See Distribution

24 February 2010

### MINUTES OF THE ANNUAL GENERAL MEETING OF THE EMUWWSCL HELD ON 23 FEBRUARY 2010

|           |   |   |
|-----------|---|---|
| Present   | Si Parker<br>Si Abra<br>Mark Croft<br>Aidy Ducker<br>Jamie Foxall<br>Whitey Harrison<br>Craig Hunter<br>Rob Keep<br>Joe Landrum<br>Juliet Lewis<br>Sally Martin<br>Rich Phillips<br>Ross Phillips<br>Gwyn Roberts<br>Suzanne Roberts<br>Krissy Robertson<br>Tony Winstone | Chairman<br>RAF Waddington<br>RAF Coningsby<br>RAF Waddington<br>RAF Coningsby<br>RAF Coningsby<br>RAF Cranwell<br>Civilian Member<br>RAF Coningsby<br>RAF Wittering<br>RAF Wittering<br>RAF Wittering<br>RAF Wittering<br>RAF Marham<br>Civilian Member<br>RAF Coningsby<br>Secretary/Treasurer<br>RAF Coningsby |
| Apologies | Chris Johnson   | RAF Coningsby   |

| ITEM                            | DISCUSSION/DECISIONS  | ACTION |
|---------------------------------|---|--------|
| 1. Minutes of the Last Meeting. | 1. The Minutes of the Last General Meeting were accepted as a true record.  |        |
| 2. Matters Arising.             | 1. The new boat had been ordered and paid for. Delivery was expected early in March 2010.<br>2. The website had been updated.<br>3. Amendments to the Constitution had been made as agreed at the previous General Meeting. |        |

|                                |  |                          |
|--------------------------------|--|--------------------------|
|                                | 4. A civilian bank account had been set up with Lloyds TSB in Sleaford. The Secretary was to amend Operators' procedures to reflect the use of a civilian bank account.  | Secretary.               |
| 3. End of Year Finance Report. | 1. The Treasurer presented the end of year financial report for 2009. A copy of the final balance sheet is at Annex A.   |                          |
| 4. Prices for 2010.            | 1. The members agreed to increase the price of tows to £6. Overnight stays would be charged at £5 per night except for the duty operator who would stay for free. The cost of Section Days was set at £30 per boat hour. All other prices remained as published. The Secretary was to amend the club paperwork accordingly and Operators were to note.   | Secretary<br>Operators   |
| 5. Chairman's Remarks.         | 1. Following a bumper year, with over 1000 tows completed, the club had progressed well. There had been one discipline incident requiring a suspension from the club.<br><br>2. The Chairman would be standing down towards the end of the year to take up post as Chairman of the RAFWWA. He proposed the creation of a Deputy Chairman post to understudy him with a view to taking over in the future.  |                          |
| 6. Boat Member's Report.       | 1. With the new boat expected in the next few weeks, the boat member was not expecting too many problems with running the boat. All drivers were to undergo refresher/familiarisation training under the supervision of the Chairman.<br><br>2. The boat lift was due to be serviced at the beginning of March and would be adjusted to fit the dimensions of the new boat.<br><br>3. A sum of £200 was allocated to cover boat expenses during the coming year. | Chairman<br>Boat Drivers |
| 7. Caravan Member's Report.    | 1. The caravan was in good order but the wooden lockers were in a state of disrepair and needed replacement. Work was already underway to create storage space underneath the caravan.<br><br>2. The Caravan Member would be standing down from his position and a replacement would be required.<br><br>3. A sum of £150 was allocated to cover caravan expenses during the coming year.  |                          |
| 8. Equipment Member's Report.  | 1. In the absence of the Equipment Member, the Chairman reported that a full inventory of club property had been taken. Several pieces of equipment were in a poor state and needed to be replaced.<br><br>2. A sum of £500 was allocated to cover replacement equipment purchases during the coming year.   |                          |
| 9. PR Member/Webmaster Report. | 1. This Committee post was too big for one individual and needed to be split. The members agreed to create a separate PR Member post and Webmaster post. The   |                          |

|                              |   |                              |           |              |              |                       |                                       |             |                                   |                |                                   |                  |                                  |           |                            |           |              |  |
|------------------------------|---|------------------------------|-----------|--------------|--------------|-----------------------|---------------------------------------|-------------|-----------------------------------|----------------|-----------------------------------|------------------|----------------------------------|-----------|----------------------------|-----------|--------------|--|
|                              | <p>Secretary was to amend the Constitution accordingly.</p> <p>2. With the updated website, members could upload photographs and connect directly to the club Facebook group. The webmaster requested information from members throughout the year to keep the website current.</p> <p>3. A sum of up to £100 was allocated to cover costs of web hosting in 2010.</p>  | Secretary                    |           |              |              |                       |                                       |             |                                   |                |                                   |                  |                                  |           |                            |           |              |  |
| 10. Financial Plan 2010.     | <p>1. Following the amendment to the prices and discussion on anticipated expenditure, the Treasurer presented the financial plan for 2010. A copy is at Annex B.</p>   |                              |           |              |              |                       |                                       |             |                                   |                |                                   |                  |                                  |           |                            |           |              |  |
| 11. Constitution.            | <p>1. The Secretary proposed numerous amendments to the Constitution. Most were due to name changes and procedures associated with the move to a civilian bank account. Additionally, the creation of a Deputy Chairman and separate PR Member/Webmaster posts would be included. The members accepted the amendments to the Constitution and the Secretary was to publish a revised version in the Clubhouse before the start of the season and provide the Webmaster with a copy for the website.</p>   | Secretary                    |           |              |              |                       |                                       |             |                                   |                |                                   |                  |                                  |           |                            |           |              |  |
| 12. Election of Committee    | <p>1. The Committee was elected as follows:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Chairman &amp; Chief Boat Driver</td> <td style="width: 50%;">Si Parker</td> </tr> <tr> <td>Dep Chairman</td> <td>Gwyn Roberts</td> </tr> <tr> <td>Secretary &amp; Treasurer</td> <td>Tony Winstone<br/>Dep: Suzanne Roberts</td> </tr> <tr> <td>Boat Member</td> <td>Aidy Ducker<br/>Dep: Rich Phillips</td> </tr> <tr> <td>Caravan Member</td> <td>Ross Phillips<br/>Dep: Joe Landrum</td> </tr> <tr> <td>Equipment Member</td> <td>Chris Johnson<br/>Dep: Mark Croft</td> </tr> <tr> <td>PR Member</td> <td>Juliette Lewis<br/>Dep: TBC</td> </tr> <tr> <td>Webmaster</td> <td>Jamie Foxall</td> </tr> </table> <p>The Secretary confirmed that, other than the Deputy Chairman, deputy members would only have a vote at committee if the post holder was absent.</p> | Chairman & Chief Boat Driver | Si Parker | Dep Chairman | Gwyn Roberts | Secretary & Treasurer | Tony Winstone<br>Dep: Suzanne Roberts | Boat Member | Aidy Ducker<br>Dep: Rich Phillips | Caravan Member | Ross Phillips<br>Dep: Joe Landrum | Equipment Member | Chris Johnson<br>Dep: Mark Croft | PR Member | Juliette Lewis<br>Dep: TBC | Webmaster | Jamie Foxall |  |
| Chairman & Chief Boat Driver | Si Parker   |                              |           |              |              |                       |                                       |             |                                   |                |                                   |                  |                                  |           |                            |           |              |  |
| Dep Chairman                 | Gwyn Roberts  |                              |           |              |              |                       |                                       |             |                                   |                |                                   |                  |                                  |           |                            |           |              |  |
| Secretary & Treasurer        | Tony Winstone<br>Dep: Suzanne Roberts   |                              |           |              |              |                       |                                       |             |                                   |                |                                   |                  |                                  |           |                            |           |              |  |
| Boat Member                  | Aidy Ducker<br>Dep: Rich Phillips   |                              |           |              |              |                       |                                       |             |                                   |                |                                   |                  |                                  |           |                            |           |              |  |
| Caravan Member               | Ross Phillips<br>Dep: Joe Landrum   |                              |           |              |              |                       |                                       |             |                                   |                |                                   |                  |                                  |           |                            |           |              |  |
| Equipment Member             | Chris Johnson<br>Dep: Mark Croft  |                              |           |              |              |                       |                                       |             |                                   |                |                                   |                  |                                  |           |                            |           |              |  |
| PR Member                    | Juliette Lewis<br>Dep: TBC  |                              |           |              |              |                       |                                       |             |                                   |                |                                   |                  |                                  |           |                            |           |              |  |
| Webmaster                    | Jamie Foxall  |                              |           |              |              |                       |                                       |             |                                   |                |                                   |                  |                                  |           |                            |           |              |  |
| 13. RAFWWA Matters.          | <p>1. The RAFWWA AGM would be held at RAF Wittering on 17 April. A tour was planned to Washington 18-27 June and a squad training week in Brittany 3-11 July. The RAF Champs would be held 6-10 September.</p> <p>2. The Chairman proposed formalising the practice of allowing members from other RAFWWA clubs to use EMUWWSC at members' prices. The members agreed provided a reciprocal agreement could be confirmed by the Chairman.</p>   | Chairman                     |           |              |              |                       |                                       |             |                                   |                |                                   |                  |                                  |           |                            |           |              |  |



**ANNEX A TO  
EMUWWSC AGM MINUTES  
DATED 24 FEBRUARY 2010**

**EMUWWSC END OF YEAR BALANCE SHEET 2009**

|  |                |
|--|----------------|
| Balance Brought Forward at 1 Jan 2009    | £7528.88       |
|  |                |
| <b>Income:</b>                           |                |
| Grants                                   | £9102.00       |
| Memberships                              | £160.00        |
| Tows                                     | £5483.00       |
| Overnight Stays                          | £404.00        |
|  |                |
| <b>Expenditure:</b>                      |                |
| Site Fees, Boat Launching and Tenancy    | £2014.90       |
| Fuel Purchases                           | £2486.95       |
| Boat Expenses (less insurance)           | £1213.59       |
| Removal of Tallington Caravan            | £500.00        |
| Caravan Expenses (less insurance)        | £98.68         |
| Equipment Purchases                      | £39.00         |
| Utilities                                | £140.14        |
| Caravan Insurance                        | £282.43        |
| Boat Insurance                           | £440.17        |
| Admin & Postage                          | £14.68         |
| Web Hosting                              | £92.00         |
| Spare Gas Key                            | £25.00         |
| New Boat                                 | £14,500.00     |
|  |                |
| <b>NET VALUE OF EMUWWSC AT 31 DEC 09</b> | <b>£830.34</b> |

**ANNEX B TO  
EMUWWSC AGM MINUTES  
DATED 24 FEBRUARY 2010**

**EMUWWSC FINANCIAL PLAN 2010**

|  |                 |
|--|-----------------|
| Balance Brought Forward 1 Jan 2010               | £830.34         |
| <b>Income:</b>                                   |                 |
| Money owed by RAF Wittering for 2009             | £298.00         |
| Outstanding Station Grants (CRN, CON, MAR & WIT) | £4,400.00       |
| Direct Memberships                               | £200.00         |
| Tows (900 @ £6)                                  | £5,400.00       |
| Overnight Stays (80 @ £5)                        | £400.00         |
| Section Days (10 hours @ £30)                    | £300.00         |
| <b>Expenditure:</b>                              |                 |
| Gas bill for Oct 09                              | £145.00         |
| Site Fees  | £1845.00        |
| Boat Launching Fees                              | £400.00         |
| Fuel Purchases                                   | £2,250.00       |
| Training Boom                                    | £150.00         |
| Boat Insurance                                   | £480.00         |
| Caravan Insurance                                | £300.00         |
| Boat Expenses (less insurance)                   | £200.00         |
| Caravan Expenses (less insurance)                | £150.00         |
| Equipment Purchases                              | £500.00         |
| Web Hosting                                      | £100.00         |
| Utilities  | £200.00         |
| <b>FORECAST VALUE OF EMUWWSC 31 DEC 10</b>       | <b>£5108.34</b> |

**Note:**

No account has been forecast of any income from RAF Cottesmore or RAF Digby but it is hoped that some income may be forthcoming from these stations. If this amounts to £450 from each, then the revised forecast balance at the end of the year would be in the region of £6,000.00.